

**MICHIGAN STATE**  
**U N I V E R S I T Y**

**AIRCRAFT CHARTER COMPANY QUALIFICATION**

Office of Risk Management & Insurance  
Olds Hall – Room 113  
408 W. Circle Drive  
East Lansing, MI 48824  
Phone (517) 355-5022  
Fax (517) 432-3854  
E-mail: riskmgmt@msu.edu

If more than one aircraft, attach a list with the information required in B.

**A. Charter Company Name**

Address

Telephone/Fax

Contact Person

E-Mail

Website

**B. Aircraft Year/Make/Model No.**

Registration Number

Base Location

Number of Seats

**C. Insurance Company Name**

Agent Name/Phone Number

Agent Address

Agent E-mail

Liability Limits

**D. ARG/US Operator Rating**

(Minimum of Gold Rating required)

**ATTACH THE FOLLOWING**

- 1) Certificate of Insurance evidencing liability limits of \$3 million per seat or more and naming Michigan State University and its Board of Trustees as additional insured
  
- 2) FAA Air Carrier Certificate